

Moving Checklist

Two Months Prior to Moving Day:

- ✓ If you are going to use a mover, start getting estimates.
- ✓ If you are moving yourself, check out the cost of at least two truck rentals.
- ✓ Choose a mover or truck rental company.
- ✓ Create a floor plan for furniture placement in your new home.
- ✓ Remove clutter that you will not be taking to your new home.
- ✓ Start a “moving” file with all your paperwork.
- ✓ Arrange for school transfer paperwork.

Six Weeks Prior to Moving Day:

- ✓ Go to local post office and fill out change of address card.
- ✓ Make arrangements for storage if necessary.
- ✓ Ask doctors for referrals, and obtain all medical records if moving out of the area.
- ✓ Clean all closets and cabinets.

Three to Four Weeks Prior to Moving day:

- ✓ Start packing boxes.
- ✓ Get insurance policy for your new home and ask insurance company about coverage on your possessions during transit.
- ✓ Collect all important financial and personal documents and make a note of what may need change of address forms filled out.
- ✓ Dispose of items that can't be moved, such as flammable liquids.
- ✓ Arrange the moving in and out use of elevators (if in a condo building)
- ✓ Hold a garage sale.
- ✓ Arrange for child and pet care during the move.
- ✓ Line up any services you'll need for your new home; i.e. Painters, carpeting, lawn care. Ask your J.W.Reedy agent for referrals.



Two Weeks Prior to Moving Day:

- ✓ Return borrowed items; library books, friend's yard tools.
- ✓ Cancel newspaper delivery.
- ✓ Notify credit card companies.
- ✓ Order final readings on utilities.
- ✓ Arrange for disposal of items not being moved.
- ✓ Put together a file folder for new owners with manuals and warranties.
- ✓ Pack a travel kit with prescriptions, personal items needed for moving day.
- ✓ Put together a moving day supply kit of cleaning products needed. Make sure you include toilet paper, paper towels, and paper plates and plastic silverware too.
- ✓ Pick up laundry from cleaners.
- ✓ Get change of address cards ready to mail to friends and family.

One Day Prior to Moving Day:

- ✓ Disconnect and prepare major appliances for the move.
- ✓ Set aside anything that should be loaded in your car and not the truck.
- ✓ Pack a box of items that will be needed first at the new house. Clearly mark this box a "Load Last".
- ✓ Obtain cashier's check for the mover.
- ✓ Confirm arrival time of your moving truck.
- ✓ If moving yourself, dismantle beds and large furniture.

Moving Day:

- ✓ If using a mover, make sure someone is at the old house to answer questions.
- ✓ Read your bill of inventory carefully before signing. Keep your paperwork in a safe place.
- ✓ Supervise loading and unloading.
- ✓ Check your belongings carefully.

