

# RENTAL APPLICATION

Resident Application -(Long Form) Ver 70103

Please completely fill out this application and answer all questions. Application May Be Faxed to: \_\_\_\_\_

APPLICATION FOR RENTAL OF: \_\_\_\_\_ Move in date : \_\_\_\_\_

**NAME OF APPLICANT (S)** PLEASE PRINT **DATE OF BIRTH** **DRIVER LICENSE #** **SOCIAL SECURITY #**  
(If more than two applicants, Please complete another application)

#1 \_\_\_\_\_

#2 \_\_\_\_\_

**CURRENT ADDRESS** (Street, Apartment#, City, State, Zip)

**LIST ALL OTHER OCCUPANTS (NAME, RELATIONSHIP)**

\_\_\_\_\_

\_\_\_\_\_

CURRENT EMPLOYER	POSITION	SALARY	HOW LONG EMPLOYED
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#1 \_\_\_\_\_

#2 \_\_\_\_\_

ADDRESS OF EMPLOYER	SUPERVISOR'S NAME	PHONE NUMBER
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#1 \_\_\_\_\_

#2 \_\_\_\_\_

**ADDITIONAL SOURCES OF INCOME:**

\_\_\_\_\_

**BANK ACCOUNT - BANK NAME, ADDRESS**

\_\_\_\_\_

AUTO MAKE/ MODEL	LICENSE PLATE #	LOAN PAYMENT (IF ANY)	NAME OF BANK
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\_\_\_\_\_

\_\_\_\_\_

**NEAREST RELATIVE (NAME, ADDRESS, PHONE)**

\_\_\_\_\_

**REFERENCES (OTHER) (NAME, ADDRESS, PHONE)** \_\_\_\_\_

**CREDIT REFERENCES (VISA, LOANS, ETC) NAME OF COMPANY - ACCOUNT NUMBER -BALANCE OWED**

\_\_\_\_\_

(Please continue on Page 2)

**PRESENT LANDLORD** (NAME, ADDRESS)    RENT PAID    PHONE    REASON FOR LEAVING    HOW LONG?

**PREVIOUS LANDLORD** (NAME, ADDRESS)    RENT PAID    PHONE    REASON FOR LEAVING    HOW LONG?

**PLEASE LIST YOUR TOTAL MONTHLY EXPENSES**

Car Payments: \_\_\_\_\_ Monthly Gasoline: \_\_\_\_\_

Charge Card Payments: \_\_\_\_\_ Other Loans: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cable/Satellite TV: \_\_\_\_\_

Utilities (Gas/Electric/Water): \_\_\_\_\_ Entertainment (Movies,Golf,Other Activities,Etc.) \_\_\_\_\_

Food and Groceries: \_\_\_\_\_ Child Care: \_\_\_\_\_

Health Insurance: \_\_\_\_\_ Life Insurance: \_\_\_\_\_

Car Insurance: \_\_\_\_\_ Renter's Insurance: \_\_\_\_\_

Other: \_\_\_\_\_ Other: \_\_\_\_\_

Total Monthly Income (From Page One): \_\_\_\_\_ Total Monthly Expenses: \_\_\_\_\_

**PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS:**

If you respond "Yes" to any of the following questions, please provide the circumstances and/or details surrounding the event in question.

Have you ever filed a petition for bankruptcy? Y / N

Have you ever been evicted from any tenancy or been asked to move? Y / N

Have you ever been convicted of any crime? Y / N

Have you ever willfully and intentionally refused to pay any rent when due? Y / N

Have you ever paid rent late? Y / N    How is Your Credit? (Circle one) **Good OK Not So Hot** (Please explain on back)

Do you currently have any utilities in your name? Y / N

Do you currently have a phone in your name? Y / N

Is there anything that would prevent you from putting utilities or phone in your name? Y / N

Any pets? Y / N Please describe: \_\_\_\_\_

In the event of an emergency that would prevent you from paying your rent when due, is there a relative, person, friend or agency that could assist you with rent payment? Y / N (If Yes, Please list below)

Name of 1st contact: \_\_\_\_\_ Relationship \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_

Name of 2nd contact: \_\_\_\_\_ Relationship \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ 2<sup>nd</sup> Phone: \_\_\_\_\_

(Continued on next page)

Please check the following items that you own (if any): Vacuum Cleaner \_\_\_ Mop \_\_\_ Broom \_\_\_ Plunger \_\_\_ Lawn Mower \_\_\_

Please check the professional skill you possess (if any): Electrical \_\_\_ Painting \_\_\_ Plumbing \_\_\_ Roofing \_\_\_ Appliance Repair \_\_\_  
Carpentry \_\_\_

Are you able to handle all minor maintenance/upkeep of the property? Y / N

Do you know how to light a pilot on a stove, water heater or furnace? Y/ N

Do you know how to shut off the water in an emergency or if an overflow of a sink or toilet occurs? Y / N

When would you like to pay rent? (Check one)

Monthly \_\_\_ (Which day of the month? \_\_\_ ) Payday Plan – Bi-weekly \_\_\_ (Service charge applies.)

How would you like to pay rent? (Check one)

Automatic Electronic banking draft \_\_\_ (You choose the date of draft from your checking.)

Check or Money Order \_\_\_ (Handling fee may apply.)

Charge Card or Debit Card \_\_\_ (Handling fee of 3% applies.)

### PLEASE READ THIS CAREFULLY AND SIGN THIS APPLICATION

The purpose of this application is to determine whether I qualify as a tenant. If my application is approved, the Landlord and I shall sign a written lease or rental agreement. The landlord and I have no rental agreement until the time that the lease or written rental agreement is signed.

I have paid the earnest money deposit and credit report fee indicated on this application. The earnest money deposit will be applied to my first month's rent if the Landlord enters into a lease or rental agreement with me. If this application is approved, and I fail to enter into a lease or rental agreement, the earnest money and any subsequent payments may be retained to compensate the Landlord's cost and damages. The earnest money and any subsequent payments will be refunded to me if this application is rejected. The credit report fee is nonrefundable.

My performance under any lease or rental agreement that I may enter into with the Landlord may be reported to a consumer credit reporting agency.

State and Federal law prohibit discrimination by any person engaging in real estate transactions on the basis of religion, race, color, national origin, age, sex, familial status, disabilities, sexual preference or marital status.

I expressly authorize the Landlord to obtain a credit report. I understand that if the Landlord denies my application based in whole or in part on the information contained in my credit report, that I am entitled to receive a copy of my credit report, free of charge, from the credit reporting agency supplying the report to the Landlord.

**I agree that the Landlord may terminate any agreement entered into in reliance on any misstatement made above.**

**I DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT, AUTHORIZE ITS VERIFICATION AND THE OBTAINING OF A CONSUMER CREDIT REPORT.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Phone numbers: Work \_\_\_\_\_ Home: \_\_\_\_\_ Other: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

FOR OFFICE USE ONLY		Date Received _____	_____ Accepted
_____ Income	_____ Credit Report	_____ References	_____ Denied
_____ Evictions	_____ Rental History	_____ Other	Notified _____

YOU MAY MAIL THIS APPLICATION TO: