

WORLD CLASS PROPERTY MANAGEMENT









Full Service Residential Leasing and Property Management

ATLANTIC PROPERTIES MANAGEMENT

is a division of Atlantic Properties, Inc., established in 1989. We currently manage hundreds of Bank, Investor and Individually owned residential properties throughout the metro Atlanta marketplace. We offer a full complement of services encompassing Property Management, Leasing and Sales and Brokerage. Let us save you time and money by helping you avoid costly mistakes many landlords make. We have years of experience managing all aspects of residential investment real estate for our clients and have the most professional staff and field personnel in Atlanta.

OUR MISSION is to provide a "World Class" level of service to our landlords and tenants. We are successful because of our insistence on professionalism, our determination to constantly improve and innovate, and our promise to always deliver more than expected in everything we do. Our commitment to excellence has enabled our company to be recognized as a leader in the industry.



LEASING SERVICES

The needs of property owners can vary greatly and we are here to help protect you. We can include such lease stipulations as right of access, early termination by owner due to sale, attorney fees and other terms depending on the needs of the client.

- Advertising placement in various publications to find tenants for lease or lease/purchase.
- Researching and providing our clients with rental rate analysis for the subject property's area.
- Posting "For Lease" signage.
- Performing detailed screening of tenant prospects.
- Performing and coordinating collections activities.
- Initiating leases and lease renewals.
- Coordinating eviction and lockout services.





RESIDENTIAL PROPERTY SERVICES

We are a full service property management company. Our experienced staff and our use of state-of-the-art systems enable our clients to spend less time dealing with many of the time consuming tasks typical of property management. We offer packaged services depending on your requirements.

- Tenant screening that will include background checks, employment and criminal.
- Move in and out inspections with pictures.
- Monthly collections including late notices and evictions.
- Handle standard and on call maintenance problems.
- Repair requests can be made online or by telephone if an emergency.
- Perform periodic checks of the property.
- Section 8 available.



MANAGE YOUR PROPERTY ONLINE

Enjoy the convenience of managing your property online when and where you want. Atlantic Property Management offers you the tools that you need to succeed. Owners have real time access to their portfolio information through our secure website.

ONLINE FEATURES:

- Update contact information
- Real-time threaded conversations with property managers
- Email alerts
- View and approve work orders
- View bills and invoices
- Access owner statements
- Make electronic payments
- Run real-time reports
- Access shared documents

